

## Okie Soirée Mobile Bar Company LLC Policies and Procedures 405-697-1991

- 1. Okie Soiree will arrive 1 hour before the wedding/ event begins to set up. Alcohol should be chilled, and ready to be served. We will provide you with an alcohol prep guide to help you with chilling preparation and making sure everything is good to go for your big day!
- 2. When Okie Soiree bartenders arrive, they will take possession of the alcohol for the evening. Okie Soiree will be responsible for serving all alcohol for the booked event. No guest will be allowed to serve themselves alcoholic beverages throughout the duration of the event. If outside alcohol becomes a problem Okie Soiree reserves the right to "shut down" bartending service early.
- 3. Okie Soiree will close the bar at the agreed upon time and pack up all remaining alcohol and beverages. We will help secure the alcohol in a designated vehicle or location before leaving for the evening.
- 4. Okie Soiree bartenders care about the safety of those they serve. Alcohol will not be served to underage guest, this includes bride, groom, and wedding party. Bartenders will require appropriate ID from anyone who looks underage. (following Oklahoma's safe-serve practices, we will ID anyone who looks under the age of 30)
- 5. Okie Soiree bartenders want your evening to be wonderful and safe. We reserve the right to refuse service to anyone. The bartenders will use their discretion to cease serving guest who are drinking too aggressively, visibly intoxicated, behaving inappropriately, or who pose a danger to themselves or others.
- 6. Okie Soiree bartenders will place a tip jar on the bar top serving area. If you would prefer for your bar not to have a tip jar a 25% gratuity will be added to your quoted balance.

- 7. Okie Soiree bartenders will not serve shots.
- 8. Okie Soiree will provide bartending service for the agreed upon quoted hours. Quoted time is based on event start time to the agreed upon end time.
- 9. If your event is postponed due to Covid or other extenuating circumstances we will work with you to reschedule. If Okie Soiree is unavailable for the date you reschedule, we will gladly refund your deposit.
- 10. Cancelations are non-refundable.
- 11. No refunds will be given due to weather related conditions.

If rain or other weather conditions make serving from the mobile bars unsafe or impractical for guests and bartenders, we will work with you to move bar service inside. If there is no inside option, the bar will be closed.